

MERL Specialist

Proven Start-Up Nonprofit Seeks Key Leader to Scale Impact

About the Job

Are you ready to make a real difference in the lives of children with hydrocephalus and spina bifida around the world? After five years of continued growth, NeuroKids is seeking a passionate and detail-oriented [MERL Specialist](#) to join our remote team!

As a MERL Specialist, you'll be at the heart of our mission, responsible for supporting NeuroKids' programmatic and research activities by providing high quality data analysis, reporting, synthesis and visualization to the management team. You'll work closely with our Program Director to provide training and support to data collectors, create and maintain appropriate quality controls, database infrastructure, support and production of research initiatives and activities, monitoring and evaluation initiatives, and other support required to further the mission of NeuroKids.

If you align with our mission to help children with hydrocephalus and spina bifida live longer and better lives through innovative treatments, comprehensive training programs, and dedicated mentorship and support – let's connect!

What You'll Do

We are a proven start-up non-profit organization, and due to growth, we need a dynamic leader to help scale our impact. Day-to-day you'll have the opportunity to:

- Support the development of innovative tools and processes that support and ensure timely data collection and reporting from sites and partners.
- Proactively identify gaps in data collection methods and processes and identify solutions
- Ensure patient outcome and programmatic impact data is accessible and challenges to appropriate collection are addressed and managed
- Develop materials for and lead data quality trainings for coordinators and surgeons to ensure high quality data is being collected at each site, adapting as needed on a site-by-site basis.
- Develop, maintain, or ensure data protection and confidentiality are maintained within all partnerships and sites
- In collaboration with the Data Manager, develop and maintain an easily accessible analytics dashboard
- Translate data collected from the field into high-quality visualizations and stories for a variety of audiences and stakeholders, including researchers and funders
- Utilize statistical software(s), when relevant, to analyze data and predict outcomes, especially for research and reporting efforts
- Draft manuscripts and research publications by providing expert data analysis and reporting to the primary investigator and team
- Support the overall mission of NeuroKids through technical support, reports, and insight towards proposal development, fundraising, grant writing, and other needs.

What You Need to Succeed

- Experience: 5 years of work experience in a hospital, research, public health, or related service (can include graduate research experience)
- Education: Bachelor's degree in science, statistics, social science, public health, or related field; Masters degree preferred
- Proven experience and competence in operations research, health management information systems, monitoring and evaluation, reporting, data quality assurance, and/or data analysis

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- Proficient and/or familiarity with statistical programs for data analysis (R preferred, or SAS/SPSS/other advanced computing softwares)
- Proficient in creating and utilizing REDCap databases, dashboard visualization, and data analytics tools
- Familiarity with mobile data collection tools, health informatics, and digital health solutions; experience with REDCap preferred.
- Excellent interpersonal and diplomacy skills, proven ability to establish professional relationships with donors, surgeons, hospitals, and international colleagues
- Demonstrated leadership, strategic thinking, organizational, team-building, and representational skills
- Experience working in or with colleagues in low-resource international environments preferred
- Experience in surgery, global surgery, neurosurgery, or associated research a definite plus
- Excellent verbal, written, and presentation skills in English; second language fluency a plus (Spanish, French, Arabic, or Portuguese)
- Location & Travel: Fully remote role, with occasional domestic and international travel required
- Other Skills We Value: Entrepreneurial spirit along with strong project management, data analysis, reporting, problem-solving, negotiation, organization, written & verbal communication

About Us

NeuroKids is a small, global nonprofit focused on helping children with hydrocephalus and spina bifida live longer and better lives. This role, along with all roles in the organization, is wide-reaching and will change and grow as the organization continues to expand. The right person for this position will be self-motivated and adaptable, while embracing change and contributing to the culture of the organization. NeuroKids places a high value on employee wellness and is committed to an inclusive workplace with diverse perspectives, backgrounds, and experiences.

What We Offer You

At NeuroKids we value our employees and offer a comprehensive benefits package that ensures you and your family are well taken care of. Here's what you can look forward to when you join our team:

- Competitive Salary: \$55,000 - \$60,000/year
- Comprehensive Benefits: Medical, dental, vision, Telehealth, life and disability insurance
- Retirement Plans: Payroll deduct retirement savings plan, w/6% contribution from NeuroKids
- Work-Life Balance: Flexible hours, remote work, unlimited sick leave

I'm interested, how do I get started?

Apply to: <https://forms.gle/6w5XdoaSY9vcQ7gK7>

Is this the job for you? If not, feel free to share this link with someone who might be interested.

All resumes/applications will be reviewed for this position and only for our organization.

Thank you for considering us as a potential employer!

At NeuroKids, we continually celebrate the diverse community different individuals cultivate. As an equal opportunity employer, we stay true to that by ensuring that our mission can be anyone's mission.